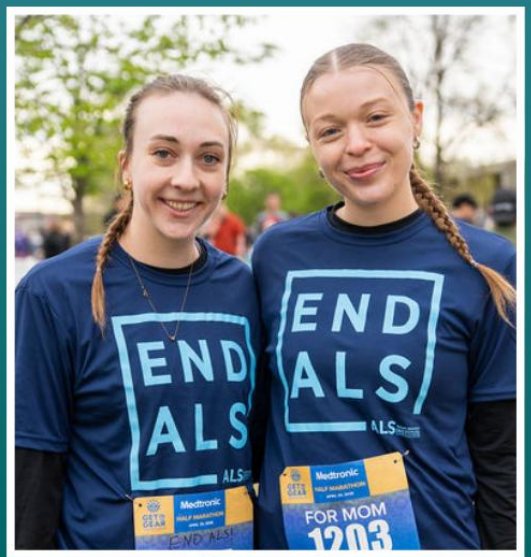
MILES FOR A MISSION
CHARITY PROGRAM

2027

GET IN GEAR
TWIN CITIES IN MOTION







ABOUT THE PROGRAM

Benefits to Charity Partners

Twin Cities In Motion (TCM) offers non-profit organizations the opportunity to fundraise and increase cause awareness through the Miles for a Mission Charity Program during Get in Gear (Saturday April 24th, 2027). Charity Partners are provided guaranteed entries into Get in Gear Distances to use to recruit participants for fundraising efforts.

Benefits to Twin Cities In Motion

By participating in the Miles for a Mission Charity program, you are recruiting participants for our events. It is the expectation of the Charity Partner to find and recruit participants to meet their registration entry goals as indicated on the Charity Program application (a number chosen by the charity partner).

CHARITY PARTNER EXPECTATIONS

1. Complete online registration and turn in the Commitment Statement & Contract, as well as the proof of nonprofit status by ***Friday, March 31st, 2027.***
2. Charity Partners are responsible for overseeing their own fundraising campaign, including recruiting participants, collecting donations and total funds raised directly related to the efforts of the charity.
3. ***Charity Partners are responsible for the quantity of requested entries and thus will be invoiced for any unused entries following Get in Gear (applicable for charities that chose to have the participant pay for their entry).***
    - Invoices will be sent by **Friday, May 14th, 2027.**
4. Charity Partners' should email AshleyR@tcmevents.org to request participant transfers (person-to-person or distance). Transfers are not guaranteed. See below.
5. Charity Partners are obligated to ensure registrations made with their links are valid and are committed participants to their fundraising campaign.
6. Charity Partners are obligated to maintain communication with participants until event day.
7. **Charity Partners will ensure ALL participants are registered *before 11:59 p.m. CST Friday, April 21st, 2027.***

DIRECTIONS TO REGISTER FOR THE CHARITY PROGRAM

1. Go to this link to start the registration process.
2. Choose Get in Gear levels (Mississippi River). Click "Register."
3. Fill out registration questions.
4. Click "Continue."
5. Complete checkout.
6. Fill out the Commitment Statement and Contract (at the end of this packet).
7. Submit the completed **Commitment Statement & Contract** along with your **proof of non-profit status** to the Twin Cities In Motion office (address below) or submit electronically by emailing Ashley Ramacher at ashleyr@tcmevents.org.
8. Twin Cities In Motion will contact you following completion of registration.

DISCOUNTED AND GUARANTEED ENTRIES

TCM offers guaranteed Get in Gear entries at an exclusive low price for Official Charity Teams to use to recruit fundraisers. Charity Runner prices are locked in, even as the public pricing increases, or sells out.

TRANSFERS

1. **ALL transfers must be done with approval from Ashley (ashleyr@tcmevents.org) AND Team Captain.**
    a. Team Captains are responsible for creating an email chain with themselves, Ashley, and the runner.
2. Transfers must be signed off by Ashley to ensure that TCM has accurate bib numbers for Charity Partners.
    a. Once approved, Ashley will initiate the transfer process to make it official.
3. There will be a $15 transfer fee applied to ALL transfers.
4. **TRANSFER DEADLINE IS APRIL 21ST, 2027 – no exceptions**

CHARITY PARTNER BENEFITS

All Charity Partners receive the following benefits:

1. **Pilot year 2027, TCM will be waiving the program fee for Charity Teams.**
    a. Charities will still be held responsible for any of their requested bibs that went unused after the event.
2. Use of Get in Gear logo in advertising and right to advertise as an "Official Miles for a Mission Charity Partner of Get in Gear" (***TCM will provide logos, brand guidelines and a social media kit***.)
3. TCM Charity Program Webpage exposure:
    a. Website link and contact information, organization logo, and description.
4. Discounted guaranteed entries in the Get in Gear 5k with pricing of $34 + processing fees; Get in Gear 10k with pricing of $44 + processing fees; Get in Gear Half Marathon pricing of $74 + processing fees.
5. Utilization of the preferred fundraising platform, Race Roster (also the registration platform). Please indicate during the registration process whether your organization would have interest in utilizing the platform (instructions for creating your fundraising campaign will be sent to you).
    a. By opting in to use Race Roster as your fundraising platform – Organizations can opt in to holding their runners credit cards on file. This would allow the Organization to charge the runner if they do not meet their fundraising goals by a specific day.
    b. TCM is NOT responsible for declined cards or failed payments.
    c. TCM is NOT responsible for "holding" your runners' bibs, if payment were to fail.

CHOOSING YOUR DISTANCES

Charity Partners can create their own package of distances. Charity partners are responsible for giving exact number of entries requested for each specific distance during registration. Once a Charity requests those entries, they will be responsible for filling those spots. If the Charity fails to fill those spots, they will be held accountable for the cost of those unused bibs after the event.
EXAMPLE: ABC Charity is requesting 3 5k, 6 10k, and 5 Half Marathons. (This will all be listed in your online application.)

1. There is a limited number of Half Marathon entries set aside for the Charity Program (first come first served).
2. Charities are able to choose their own fundraising minimums/goals for their runners.
3. If a runner expresses interest in running for your team and they are already registered, they cannot transfer their fundraising to you.
4. Runners must use a specific link to join YOUR team. If a runner does not use a specific link from you – they are NOT officially on your team.
5. Please see the FAQ Packet for more clarification.

CHARITY PARTNER LEVEL

Mississippi River

Distances	Quantity	Cost of individual bib add on (plus processing fees)
5k	**1-50+**	**$34**
10k	**1-50+**	**$44**
Half Marathon	**1-15***	**$74**

*If your team wants to request more than 15 Half Marathons, please email ashleyr@tcmevents.org

PLEASE NOTE: *Exact number of entries requested needs to be selected within the appropriate range. Requests for a small increase can be made if entries are available.*

FEES AND PAYMENT OPTIONS

1. Program Fee (this fee is waived for the pilot year 2027)
2. **CHARITY PAY**
    a. Charity will pay for all 5k entries requested at a price of $34 + processing fees per entry. An invoice will be sent following acceptance to the program.
    b. Charity will pay for all 10 Mile entries requested at a price of $44 + processing fees per entry. An invoice will be sent following acceptance to the program.
    c. Charity will pay for all Half Marathon entries requested at a price of $74 + processing fees per entry. An invoice will be sent following acceptance to the program.
3. **PARTICIPANT PAY**
    a. Participants will pay for their individual Marathon entries at the time of registration. Price will be $34 + processing fees. *Charities will be invoiced for any unused entries following Get in Gear.*
    b. Participants will pay for their individual 10 Mile entries at the time of registration. Price will be $44 + processing fees. *Charities will be invoiced for any unused entries following Get in Gear.*
    c. Participants will pay for their individual Half Marathon entries at the time of registration. Price will be $74 + processing fees. *Charities will be invoiced for any unused entries following Get in Gear.*
4. **ALL PROGRAM FEES MUST BE PAID BEFORE YOU RECEIVE YOUR LINKS.**
    a. Charity Partners that choose Charity Pay – will NOT receive team links until they have completed all their outstanding invoices.
    b. Charity Partners that choose Participant Pay – will NOT receive team links until their program fee has been paid for.

EXAMPLE: If a charity requests 10 Half Marathon entries and they only use 5 they WILL be billed for 5 unused Half Marathons priced at $74 (this only applies to participant pay).

*** TCM's preferred invoice payment method is check. If a charity elects to pay by credit card, all payments will include a credit card processing fee.***

IMPORTANT DATES/DEADLINES

Additional details and instructions will be provided upon acceptance into the Charity Program.

Dates	Event/Deadline
Nov 2	Get in Gear Charity Team Registration Opens
December 2	Charity Program Q & A 11 a.m. – *Optional via Zoom*
March 31	Charity Program online application, related documents, and program fee invoices due
April 21	Charity Runner Registration Closes and ALL transfers close @11:59pm CST
May 14	Charities will be billed for any outstanding invoices, following the event.

FORCE MAJEURE

In the event the race is cancelled due to an event outside of TCM's control, TCM charity program fees will not be refunded. Race entry fees will be subject to the general participant cancellation policy as stated in registration.

COMMITMENT STATEMENT & CONTRACT

Twin Cities In Motion reserves the right to limit the acceptance of organizations in the 2027 Miles for a Mission Charity Program, as well as the right to revoke participation in the program at any time. Charity applicants agree to the following statement:

I, _____ (Executive Director/President), agree to and certify the accuracy of all statements made in the application for _____ (Charity Name) to join the 2027 Twin Cities In Motion Charity Program. I also understand that, in the event that Get in Gear is cancelled due to any circumstance, our organization will not receive a refund for the program fee.

I, _____ (Primary Contact/Program Coordinator), am authorized to be the primary contact for _____ (Charity Name) in all partnership with Twin Cities In Motion. In case of my departure from the organization for any reason, I assume full responsibility to ensure that my successor is trained to manage the 2027 Twin Cities In Motion Charity Program, and to notify Twin Cities In Motion of this change.

_____	_____	_____
Charity Partner Executive Director/President Name	**Signature**	**Date**
_____	_____	_____
Charity Partner Primary Contact Name	**Signature**	**Date**
Dean Orton_____	_____	_____
Twin Cities In Motion President Name	**Signature**	**Date**

* By signing this commitment statement and contract, I confirm that I have carefully read, understood, and accepted all of the policies provided. I acknowledge that I am fully aware of the terms and conditions outlined, including the understanding that I will be billed for any unused entries (Medtronic Half Marathon, GIG 10k, and GIG 5k). I agree to abide by these terms. *

Please submit the completed Commitment Statement & Contract, as well as proof of 501(c)3 nonprofit status via mail (address below) or email (AshleyR@tcmevents.org). If you are paying an invoice associated with the Twin Cities In Motion Charity Program by check, please mail to the address below:

CONTACT INFORMATION

Ashley Ramacher
Senior Coordinator, Community Programs
Email: AshleyR@tcmevents.org

Twin Cities In Motion – Charity Program
ATTN: Ashley Ramacher
355 Randolph Ave, Suite 200

Phone: (651) 289-7714 St. Paul, MN 55102